

**AUSTRALIAN PAPER TIGER
CATAMARAN ASSOCIATION
INCORPORATED**

CONSTITUTION

ADOPTED 30TH DECEMBER 2017

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Part 1 Preliminary

1 Name

The name of The Association shall be “Australian Paper Tiger Catamaran Association Incorporated” – herein after referred to as “The Association”.

The Association shall administer the Australian Region consisting of the following Sub Regions:

- Queensland
- New South Wales
- Victoria
- South Australia
- Western Australia
- Tasmania

2 Objects

The objects of The Association shall be:

1. To promote the interests of the Paper Tiger Catamaran one design class, its owners and sailors and to encourage competition in the class and to control the plans, specifications and the rules governing the Paper Tiger Catamaran one design catamaran class in Australia on behalf of the Owner of the copyright to the said Paper Tiger Catamaran.
2. To ensure that there is uniformity in all phases of measurement of boats and interpretation of class rules by all Australian State Paper Tiger Catamaran Associations – herein after referred to as State Associations.
3. To act as mediator and / or arbitrator in disputes or differences if any between State Associations.
4. To make such allocations annually to such State Associations willing to conduct such the conduct of future Paper Tiger Catamaran Annual National Championship Series or any International or other Series to be held in Australia, but any such allocation shall not be made more than three years in advance.
5. To arrange with the Paper Tiger Catamaran Class Association venues and dates of future International Series and to arrange with the State Association allocated a series all matters associated with the entry in such series of an official Australian Team or individual entrant.
6. To carry out any act or deed which The Association may consider to be in the pursuance of these objects or in the interests of The Association.
7. To liaise with the National Yachting Authorities.
8. To grant a charter to a fleet.

Part 2 Membership

3 Membership generally

1. The members of The Association are the constituted Australian State Paper Tiger Catamaran Associations.
2. Interpretation – Where herein “State Association” appears it shall be read to mean and include Territorial Associations as described above and shall also be read to mean only State and Territorial Associations that are formed solely to sail and race the Paper Tiger Catamaran one design class as defined in the Class Rules for such catamaran.

4 Application for membership

1. An application by a State Association for membership of The Association:
 - (a) must be made in writing (including by email or other electronic means) in the form determined by the committee, and
 - (b) must be lodged (including by electronic means) with the secretary of The Association.
2. As soon as practicable after receiving an application for membership, the secretary must refer the application to the APTCA Committee, which is to determine whether to approve or to reject the application.
3. As soon as practicable after the committee makes that determination, the secretary must:
 - (a) notify the applicant in writing (including by email or other electronic means) that the committee approved or rejected the application (whichever is applicable), and
 - (b) if the committee approved the application, request the applicant to pay (within the period of 28 days after receipt by the applicant of the notification) the sum payable under this constitution by a member as entrance fee and annual subscription.
4. The secretary must, on payment by the applicant of the amounts referred to in subclause (3) (b) within the period referred to in that provision, enter or cause to be entered the applicant’s name in the register of members and, on the name being so entered, the applicant becomes a member of The Association.

5 Cessation of membership

A State Association ceases to be a member of The Association if the State Association:

- (a) no longer operates as a State Association, or
- (b) fails to pay the annual membership fee under clause 8.2 within 3 months after the fee is due.

6 Membership entitlements not transferable

A right, privilege or obligation which a State Association has by reason of being a member of The Association:

- (a) is not capable of being transferred or transmitted to another State Association, and
- (b) terminates on cessation of the State Association's membership.

7 Resignation of membership

1. A member of The Association may resign from membership of The Association by first giving to the secretary written notice of at least 1 month of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
2. If a member of The Association ceases to be a member under subclause 1., and in every other case where a member ceases to hold membership, the National Secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

8 Register of members

1. The secretary must establish and maintain a register of members of The Association (whether in written or electronic form) specifying the name and postal or email address of each State Association who is a member of The Association together with the date on which the State Association became a member.
2. The register of members must be kept in New South Wales:
 - (a) at the main premises of The Association, or
 - (b) if The Association has no premises, at The Association's official address.
3. The register of members must be open for inspection, free of charge, by any member of The Association at any reasonable hour.
4. A member of The Association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
5. If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
6. A member must not use information about a member obtained from the register to contact or send material to the person, other than for:
 - (a) the purposes of sending the member a newsletter, a notice in respect of a meeting or other event relating to The Association or other material relating to The Association, or
 - (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.
7. If the register of members is kept in electronic form:
 - (a) it must be convertible into hard copy, and
 - (b) the requirements in subclauses 2. and 3. apply as if a reference to the register of members is a reference to a current hard copy of the register of members.

9 Fees and subscriptions

1. A member of The Association must, on admission to membership, pay to The Association a fee of \$25 per State Association member based on the previous sailing season or, if some other amount is determined by the committee, that other amount.
2. In addition to any amount payable by the member under subclause 1., a member of The Association must pay to The Association an annual membership fee of \$25 per State Association member based on the previous sailing season or, if some other amount is determined by the committee, that other amount:
 - (a) except as provided by paragraph (b), before the first day of the financial year of The Association in each calendar year, or
 - (b) if the member becomes a member on or after the first day of the financial year of The Association in any calendar year — on becoming a member and before the first day of the financial year of The Association in each succeeding calendar year.
3. Such fees shall be used by The Association solely for payment of out of pocket operational expenditure, but shall not unless especially directed by the APTCA Committee be used for transportation, fares or any other purpose.

10 Members' liabilities

The liability of a member of The Association to contribute towards the payment of the debts and liabilities of The Association or the costs, charges and expenses of the winding up of The Association is limited to the amount, if any, unpaid by the member in respect of membership of The Association as required by clause 8.

11 Resolution of disputes

1. A dispute between a member and another member (in their capacity as members) of The Association, or a dispute between a member or members and The Association, are to be referred to a Community Justice Centre for mediation under the *Community Justice Centres Act 1983*.
2. If a dispute is not resolved by mediation within 3 months of the referral to a Community Justice Centre, the dispute is to be referred to arbitration.
3. The *Commercial Arbitration Act 2010* applies to a dispute referred to arbitration.

12 Disciplining of members

1. A complaint may be made to the committee by any State Association that a member of The Association:
 - (a) has refused or neglected to comply with a provision or provisions of this constitution, or
 - (b) has wilfully acted in a manner prejudicial to the interests of The Association.
2. The committee may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature.
3. If the National Committee decides to deal with the complaint, the National Committee:

- (a) must cause notice of the complaint to be served on the member concerned, and
 - (b) must give the member at least 14 days from the time the notice is served within which to make submissions to the National Committee in connection with the complaint, and
 - (c) must take into consideration any submissions made by the member in connection with the complaint.
4. The National Committee may, by resolution, expel the member from The Association or suspend the member from membership of The Association if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in the circumstances.
 5. If the National Committee expels or suspends a member, the secretary must, within 7 days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the National Committee for having taken that action and of the member's right of appeal under clause 13.
 6. The expulsion or suspension does not take effect:
 - (a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
 - (b) if within that period the member exercises the right of appeal, unless and until The Association confirms the resolution under clause 13, whichever is the later.

13 Right of appeal of disciplined member

1. A member may appeal to The Association in general meeting against a resolution of the National Committee under clause 11, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
2. The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
3. On receipt of a notice from a member under subclause 1., the secretary must notify the APTCA Committee, which is to convene a general meeting of The Association to be held within 28 days after the date on which the secretary received the notice.
4. At a general meeting of The Association convened under subclause 3.:
 - (a) no business other than the question of the appeal is to be transacted, and
 - (b) the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and
 - (c) the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
5. The appeal is to be determined by a simple majority of votes cast by members of The Association.

Part 3 The committee

14 Powers of the committee

Subject to the Act, the Regulation, this constitution and any resolution passed by The Association in general meeting, the committee:

- (a) is to control and manage the affairs of The Association, and
- (b) may exercise all the functions that may be exercised by The Association, other than those functions that are required by this constitution to be exercised by a general meeting of members of The Association, and
- (c) has power to perform all the acts and do all things that appear to the committee to be necessary or desirable for the proper management of the affairs of The Association.

15 Composition and membership of committee

1. The Committee of The Association shall be known as the National Committee and shall be made up of the President of each State Association and one other member from each State Association nominated by the Committee of that State Association. Each State President automatically becomes a member of the APTCA upon election. Each State Association must notify the APTCA Secretary of its two APTCA Committee Members as soon as possible following their election.
2. The office-bearers of The Association are as follows:
 - (a) the President,
 - (b) the Vice-President,
 - (c) the Treasurer,
 - (d) the Secretary,
 - (e) the Publicity Officer,
 - (f) the National Measurer,
 - (g) the Australian International Measurer,
 - (h) the Public Officer.
3. The office-bearers along with the National Committee shall be known as the APTCA Committee.
4. The National Secretary may also hold the office of and perform the duties of the National Treasurer.
5. No person shall hold the position of Australian International and National Measurer concurrently. The International Secretary shall be notified in writing of the appointment of the Australian International and National Measurers.
6. There is no maximum number of consecutive terms for which a committee member may hold office.
7. Each member of the committee is, subject to this constitution, to hold office until immediately before the election of committee members at the annual general meeting next following the date of the member's election, and is eligible for re-election.

16 Election of committee members

1. Nominations and election for office of the office-bearers described in clause 15.2 may be made at the Annual General Meeting of The Association. These positions may be from outside the National Committee. If there is more than 1 nomination for a position a ballot is to be held.
2. A person nominated as a candidate for election as an office-bearer must be a member of a State Association.
3. Any position unfilled at the Annual General Meeting is to be taken as a casual vacancy.
 - (a) In the event of a casual vacancy occurring in the membership of the APTCA Committee, the committee may appoint a member of the National Committee to fill the vacancy and the committee member so appointed is to hold office, subject to this constitution, until the conclusion of the Annual General Meeting next following the date of appointment.

17 Duties of office-bearers

1. NATIONAL PRESIDENT - The President shall be Chairman at all Meetings. In the President's absence, the Vice-President will act as Chairman or a Chairman will be elected.
2. NATIONAL VICE-PRESIDENT - The National Vice-President shall assist the President in all duties where and when possible.
3. NATIONAL SECRETARY - The National Secretary will be responsible for receiving correspondence on behalf of The Association and dealing with it according to the decision of The Association. The National Secretary shall keep properly recorded full minutes of proceedings of all Meetings. The National Secretary will circulate copies of the minutes to all Committee Members within twenty-one days of a Meeting. The National Secretary will be responsible for ensuring that all decisions reached at Meetings are acted upon in accordance with the decisions of the Meeting.
4. NATIONAL TREASURER - The National Treasurer shall keep proper books of accounts of The Association's monies, shall deposit all such monies to the credit of The Association's account at its bank within twenty one days of receipt and present at each Meeting a proper statement of the financial position of The Association together with any books or documents which may be required by the Committee in support of such statement. The National Treasurer shall prepare a statement of income and expenditure for the last preceding year prior to the Annual General Meeting. Copies of these statements shall be forwarded to each APTCA Committee member at the meeting.
5. NATIONAL MEASURER - The National Measurer shall keep records of all Paper Tiger Catamarans measurement certificates for all states and territories within Australia.
6. AUSTRALIAN INTERNATIONAL MEASURER - The Australian International Measurer shall liaise with other International Measurers and the National Measurer on measurement rule interpretations.
7. All Committee Members shall pursue the objects of The Association.

19 Casual vacancies

1. In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of National Committee to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the Annual General Meeting next following the date of the appointment.
2. A casual vacancy in the office of a member of the committee occurs if the member:
 - (a) dies, or
 - (b) ceases to be a member of a State Association, or
 - (c) is or becomes an insolvent under administration within the meaning of the *Corporations Act 2001* of the Commonwealth, or
 - (d) resigns office by notice in writing given to the National Secretary, or
 - (e) is removed from office under clause 19, or
 - (f) becomes a mentally incapacitated person, or
 - (g) is absent without the consent of the committee from 3 consecutive meetings of the committee, or
 - (h) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
 - (i) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the *Corporations Act 2001* of the Commonwealth.

20 Removal of committee members

1. The Association in a general meeting may, by resolution, remove any member of the APTCA Committee from office before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
2. If a member of the committee to whom a proposed resolution referred to in subclause 1. relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the APTCA Committee members of The Association, the National Secretary or the National President may send a copy of the representations to each APTCA Committee member of The Association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

21 Committee meetings and quorum

1. The committee must meet at least 1 time in each period of 12 months at the place and time that the committee may determine.
2. Additional meetings of the committee may be convened by the National President or by any member of the APTCA committee.

3. Written notice of a meeting of the APTCA Committee must be given by the National Secretary or National President to each member of the committee at least 14 days before the time appointed for the holding of the meeting.
4. Notice of a meeting given under subclause 3. must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
5. Any 3 members of the APTCA Committee representing 3 State Associations constitute a quorum for the transaction of the business of a meeting of the committee.
6. No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
7. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
8. At a meeting of the committee:
 - (a) the National President or, in the National President's absence, the National Vice-President is to preside, or
 - (b) if the National President and the National Vice-President are absent or unwilling to act, one of the remaining members of the committee chosen by the members present at the meeting is to preside.

22 Use of technology at committee meetings

1. A committee meeting may be held at 2 or more venues using any technology approved by the committee that gives each of the committee's members a reasonable opportunity to participate.
2. A committee member who participates in a committee meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

23 Delegation by committee to sub-committee

1. The committee may, by instrument in writing, delegate to one or more sub-committees (consisting of the member or members of The Association that the committee thinks fit) the exercise of any of the functions of the committee that are specified in the instrument, other than:
 - (a) this power of delegation, and
 - (b) a function which is a duty imposed on the committee by the Act or by any other law.
2. A function the exercise of which has been delegated to a sub-committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
3. A delegation under this clause may be made subject to any conditions or limitations as to the exercise of any function, or as to time or circumstances, that may be specified in the instrument of delegation.

4. Despite any delegation under this clause, the committee may continue to exercise any function delegated.
5. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the committee.
6. The committee may, by instrument in writing, revoke wholly or in part any delegation under this clause.
7. A sub-committee may meet and adjourn as it thinks proper.

24 Voting and decisions

1. Questions arising at a committee meeting of the APTCA Committee or of any sub-committee appointed by the APTCA Committee are to be determined by a majority of the votes of members of the APTCA Committee or sub-committee present at the meeting.
2. Each member present at a committee meeting of the APTCA Committee or of any sub-committee appointed by the APTCA Committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
3. Subject to clause 21.5, the APTCA Committee may act despite any vacancy on the committee.
4. Any act or thing done or suffered, or purporting to have been done or suffered, by the APTCA Committee or by a sub-committee appointed by the APTCA Committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the APTCA Committee or sub-committee.

Part 4 General meetings

25 Annual general meetings - holding of

1. The Association must hold its first Annual General Meeting within 18 months after its registration under the Act.
2. The Association must hold its Annual General Meetings at the Australian Championships each year.

26 Annual general meetings - calling of and business at

1. The Annual General Meeting of The Association is, subject to the Act and to clause 25, to be convened on the date and at the place and time that the committee thinks fit.
2. In addition to any other business which may be transacted at an Annual General Meeting, the business of an Annual General Meeting is to include the following:
 - (a) to confirm the minutes of the last preceding Annual General Meeting and of any Special General Meeting held since that meeting,
 - (b) to receive from the committee reports on the activities of The Association during the last preceding financial year,
 - (c) to elect office-bearers of The Association,
 - (d) to receive and consider any financial statement or report required to be submitted to members under the Act.
3. An Annual General Meeting must be specified as that type of meeting in the notice convening it.

27 Special general meetings - calling of

The APTCA Committee may, whenever it thinks fit, convene a special general meeting of The Association.

28 Notice

1. Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of The Association, the secretary must, at least 4 weeks before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
2. If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of The Association, the secretary must, at least 4 weeks before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause 1., the intention to propose the resolution as a special resolution.
3. No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 26.2.

4. A member desiring to bring any business before a general meeting may give notice in writing of that business to the National Secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

29 Quorum for general meetings

1. No business shall be transacted at any meeting unless a quorum is established. A quorum shall consist of replies to a motion by printable medium from three National Committee members representing three State Associations. A quorum at any Annual General Meeting shall be Committee Members from three State Association.
2. If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
 - (a) if convened on the requisition of members—is to be dissolved, and
 - (b) in any other case—is to stand adjourned to the same time the following day and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
3. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the meeting shall be cancelled and rescheduled.

30 Presiding member

1. The National President or, in the National President's absence, the National Vice-President, is to preside as chairperson at each general meeting of The Association.
2. If the National President and the National Vice-President are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

31 Voting

1. Unless specified otherwise in this Constitution all resolutions will be decided by a simple majority on the show of hands or on the voices, or as in subclause 3., or if requested by any APTCA Committee member, by secret ballot. In the event of an equality of votes, the Chairman shall have a casting vote.
2. The National Secretary, National Treasurer, National Measurer and any other officer will be entitled to vote only if they are members of the National Committee.
3. All motions are to be submitted by a National Committee member representing his or her State Association using printable medium to the National Secretary. Each motion is to be circulated using printable medium by the National Secretary to the APTCA Committee Members within fourteen days of receipt, who will represent their respective State Association on the motion. National Committee members shall within twenty eight days of receipt, submit by printable medium their vote to the National Secretary, or in person at the Annual General Meeting. Each National Committee member has one vote. If no reply has been received by the National Secretary before the time has elapsed, the vote of that committee member will be declared null and void. For the purposes of this Constitution a vote by a printable medium shall constitute a Meeting. Voting by proxy is permitted.

32 Proxy votes permitted

Proxy voting is permitted at or in respect of a general meeting if a voting member is unable to attend the meeting.

33 Postal or electronic ballots

1. The Association may hold a postal or electronic ballot (as the committee determines) to determine any issue or proposal (other than an appeal under clause 12).
2. A postal or electronic ballot is to be conducted in accordance with Schedule 3 to the Regulation.

34 Use of technology at general meetings

1. A general meeting may be held at 2 or more venues using any technology approved by the committee that gives each of The Association's members a reasonable opportunity to participate.
2. A member of an association who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

Part 5 Miscellaneous

35 Insurance

The Association may effect and maintain insurance.

36 Funds - source

1. The funds of The Association are to be derived from annual subscriptions of members, donations and, subject to any resolution passed by The Association in general meeting, any other sources that the committee determines.
2. All money received by The Association must be deposited as soon as practicable and without deduction to the credit of The Association's bank or other authorised deposit-taking institution account.
3. The Association must, as soon as practicable after receiving any money, issue an appropriate receipt.

37 Funds - management

1. Subject to any resolution passed by The Association in general meeting, the funds of The Association are to be used solely in pursuance of the objects of The Association in the manner that the committee determines.
2. The payment of all money by The Association shall be by cheque or electronically and shall be signed or authorised by any two persons of the following:
 - (a) National President
 - (b) National Vice-President
 - (c) National Secretary
 - (d) National Treasurer

38 Association is non-profit

Subject to the Act and the Regulation, The Association must apply its funds and assets solely in pursuance of the objects of The Association and must not conduct its affairs so as to provide a pecuniary gain for any of its members.

39 Distribution of property on winding up of association

1. Subject to the Act and the Regulations, in a winding up of The Association, any surplus property of The Association is to be transferred to another organisation with similar objects and which is not carried on for the profit or gain of its individual members.

2. In this clause, a reference to the surplus property of an association is a reference to that property of The Association remaining after satisfaction of the debts and liabilities of The Association and the costs, charges and expenses of the winding up of The Association.
3. The Association may wind up by decision at a General Meeting or Annual General Meeting of The Association decided by a majority comprising not less than seventy five per cent of State Associations provided that Notice of Motion has been forwarded to all members at least two weeks and no more than four weeks prior to the Meeting. For the purpose of this vote members attending shall be deemed to form a quorum. In the event of The Association being wound up, its assets shall be disposed of by the Committee and the proceeds and all monies held at the time shall in the discretion of the Committee either be paid to or applied for the benefit of any organisation having objects similar to those of The Association or be divided between member Associations in proportion to the amount of affiliation fees each Association has paid in the past three years.

40 Change of name, objects and constitution

1. An application for registration of a change in The Association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.
2. This Constitution may be altered only by decision of a meeting of The Association where notice in writing setting out the proposed alteration has been given to each National Committee member at least twenty-eight days prior to the meeting. A two-thirds majority vote at the meeting is required to pass a motion to alter the Constitution. Voting shall be as in clause 31.1 or 31.3.

41 Custody of books etc

Except as otherwise provided by this constitution, all records, books and other documents relating to The Association must be kept in New South Wales:

- (a) at the main premises of The Association, in the custody of the public officer or a member of The Association (as the committee determines), or
- (b) if The Association has no premises, at The Association's official address, in the custody of the public officer.

42 Inspection of books etc

1. The following documents must be open to inspection, free of charge, by a member of The Association at any reasonable hour:
 - (a) records, books and other financial documents of The Association,
 - (b) this constitution,
 - (c) minutes of all committee meetings and general meetings of The Association.
2. A member of The Association may obtain a copy of any of the documents referred to in subclause 1. on payment of a fee of not more than \$1 for each page copied.
3. Despite subclauses 1. and 2., the committee may refuse to permit a member of The Association to inspect or obtain a copy of records of The Association that relate to confidential, personal,

employment, commercial or legal matters or where to do so may be prejudicial to the interests of The Association.

43 Financial year

The financial year of The Association is:

- (a) the period of time commencing on the date of incorporation of The Association and ending on the following 30 November, and
- (b) each period of 12 months after the expiration of the previous financial year of The Association, commencing on 1 December and ending on the following 30 November.

44 By-laws

The APTCA Committee may from time to time make, vary or alter any by-laws consistent with the Constitution.

45 Alteration to plans, specification and rules

A member, through an APTCA Committee member, may propose an alteration to the plans and/or specifications and/or rules by submitting a proposal detailing such alteration. The proposal must be supported by a discussion paper, which contains sound and balanced rationale (both for and against) for the proposed amendment.

The National Secretary is to advise all APTCA Committee members and pass the proposal on to the Australian International Measurer who shall prepare a ballot paper, in liaison with the other International Measurers, and gain approval for the ballot paper from the International Committee.

Ballot papers shall then be sent to all members worldwide. A period of 60 days shall be set aside from the date of posting the ballot papers for return mail.

Amendments to the rules shall be by at least 2/3 majority of all ballot papers returned by financial Paper Tiger Catamaran Association members.

Any approved rule changes shall apply from the first day of the next July, or such date as may be determined by the International Committee.

46 Racing rules

All races conducted by or on behalf of The Association shall be conducted under the RACING RULES OF SAILING and World Sailing, the prescriptions and safety regulations of Australia Sailing and the Class rules of the Paper Tiger Catamaran International Association.